Infinite Campus: Supplemental School Year Program

Quick Reference Card
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Custom Report: Supplemental School Year Program – The purpose of this report is to track students participating in the Supplemental School Year Program (SSYP) or the Supplemental School Year Program for Graduates 20-21 (SSYPG). This program allows students grades K-14 during the 2020-2021 school year to repeat the grade level in 2021-2022 if the district offers the Supplemental School Year Program. One of two program indicators must be set in Campus to indicate students' participation: (1) SSYP is for students repeating grades K-12 that did not graduate; (2) SSYPG is for students who met all graduation requirements and graduated in 2021 but decided to return to repeat their senior year. These reports can help schools and districts validate students have been correctly identified and provide a resource as counts are needed. For data entry guidance, refer to Supplemental School Year Program (ky.gov). Use caution when printing/sharing the detail report as it contains personally identifiable information.

Selection Criteria: Use the Infinite Campus Toolbar to select the school/district and year for which the report will generate. Choose Detail Report or Aggregate Report.

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Pathway: KY State Reporting / KDE Reports / Supplemental School Year Program
NOTE: Users must be granted access by local KSIS administrator before they will see this report.

Report criteria and output information:

Two reports are available, detail and aggregate.

The **Detail Report** is provided to allow visibility of SSYP and SSYPG students recorded in Infinite Campus. This report includes all service types and all enrollments except those that are marked state exclude or have excluded calendars. Fields include:

- State School ID- County Number, District Number and School Number combined

- School Code- District Number and School Number combined

- School Type- 1- Regular School, 2- Special Education School, 3- Vocational Education Career and Technical Education, 4- Alternative Education School, 5- Reportable Program Options

- Grade Level - represents the 2021-2022 grade level, which should match the 2020-2021 grade level.

- SSYP Indicator- SSYP or SSYPG, only students marked as participating in the Supplemental School Year Program will appear in the report

- Diploma Date on Graduation Tab in Campus; for SSYPG students the diploma data should not change due to SSYPG year.

- Cohort Year on Graduation Tab - as calculated for high school students based on when the student first enrolled in grade 9. The cohort year does not change for high school students participating in the Supplemental School Year Program.

- Enrollment dates/statuses entered for the 2021-2022 school year.

- Student program participation indicators (English Learner, Economically Disadvantaged, Students with Disability, Foster, Gifted and Talented, Homeless, Migrant, and Military Connected) as designated in Campus. Values: 0=No and 1=Yes

- Enrollment Type: P = Primary enrollment, S = Secondary/Partial enrollment, and N = Special Education enrollment.

- Extra Year in Primary – Students should not be indicated as extra year in primary due to SSYP participation. All records should be reflected as "0" for No.

- Students Retained- Students should not be marked as retained for 2020-2021 if participating in the SSYP or SSYPG. All records should be reflected as "0" for No.

The **Aggregate Report** can be used to respond to inquiries on SSYP/SSYPG participation. The counts provided are by school and totaled for the district (when run at district level) for each grade level, race/ethnicity, and program. Note: School Number and School Name fields will be blank for the district total row

Report Sample: The report will generate in Excel format.

Detail Report:

Academic Year	District Number	District Name	School Number	School Name	School Code	NCES ID	School Type	SSID	Last Name	First Name	Middle Name	Grade Level	Gender	Race Ethnicity	SSYP Indicator	Enrollment Start Date	Enrollment Start Status	Enrollment End Date	Enrollment End Status
20202021	111	District Name	101	School Name	111101	10202	04	2.222E+09	Last Name 1	Student Name 1	Middle Name 1	2	M	Hispanic	SSYP	8/11/2021	E01		
20202021	111	District Name	101	School Name	111101	10202	01	2.222E+09	Last Name 2	Student Name 2	Middle Name 2	12	M	African American	SSYPG	8/11/2021	E01		
20202021	111	District Name	101	School Name	111101	10202	01	2.222E+09	Last Name 3	Student Name 3	Middle Name 3	12	F	White	SSYPG	8/11/2021	E01		
20202021	111	District Name	101	School Name	111101	10202	01	2.222E+09	Last Name 4	Student Name 4	Middle Name 4	10	M	White	SSYP	8/11/2021	E01		
20202021	111	District Name	101	School Name	111101	10202	01	2.222E+09	Last Name 5	Student Name 5	Middle Name 5	12	M	Two or More	SSYPG	8/11/2021	E01		
20202021	111	District Name	101	School Name	111101	10202	01	2.222E+09	Last Name 6	Student Name 6	Middle Name 6	12	F	African American	SSYP	8/11/2021	E01	5/26/2021	G02
20202021	111	District Name	101	School Name	111101	10202	01	2.222E+09	Last Name 7	Student Name 7	Middle Name 7	09	M	White	SSYP	8/11/2021	E01		

Cohort Year on Graduation Tab	Diploma Date on Graduation Tab	English Learner	Economically Disadvantaged	Students With Disability	Foster	Gifted and Talented	Homeless	Migrant	Military Connected	Enrollment Type of Primary Secondary or Special Education	Extra Year in Primary	Students Retained	Report Run Date
		0	0	0	0	1	0	0	0	P	0	0	9/2/2021
2023		0	1	0	0	0	0	0	0	P	0	0	9/2/2021
2023		0	1	0	0	0	0	0	0	P	0	0	9/2/2021
2022	5/18/2021	0	1	1	0	0	0	0	0	P	0	0	9/2/2021
2024		0	1	0	1	0	0	0	0	P	0	0	9/2/2021
2024		0	1	0	0	0	0	0	0	P	0	0	9/2/2021
2023		0	0	0	0	0	0	0	0	P	0	0	9/2/2021

Aggregate Report:

Academic Year	District Number	District Name	School Number	School Name	School Code	NCES ID	Total SSYP Count	Total SSYPG Count	Grade K SSYP	Grade 1 SSYP	Grade 2 SSYP	Grade 3 SSYP	Grade 4 SSYP	Grade 5 SSYP
20202021	111	District Name	101	School Name 1	111101	10202	1	0	0	0	0	0	0	0
20202021	111	District Name	102	School Name 2	111102	10203	4	0	0	0	0	0	0	0
20202021	111	District Name	103	School Name 3	111103	10204	4	0	1	0	2	0	0	0
20202021	111	District Name	104	School Name 4	111104	10205	1	0	0	0	0	0	0	0
20202021	111	District Name	105	School Name 5	111105	10206	2	0	0	0	0	0	0	0
20202021	111	District Name	106	School Name 6	111106	10207	37	1	0	0	0	0	0	0
20202021	111	District Name	107	School Name 7	111107	10208	4	0	1	1	0	2	0	0
20202021	111	TOTALS					52	1	2	1	2	2	0	0

Grade 6 SSYP	Grade 7 SSYP	Grade 8 SSYP	Grade 9 SSYP	Grade 10 SSYP	Grade 11 SSYP	Grade 12 SSYP	Grade 12 SSYPG	Grade 14 SSYP	Grade 14 SSYPG	Female	Male	African American	American Indian Alaska Native	Asian
0	0	0	0	0	1	0	0	0	0	1	0	0	0	0
0	2	2	0	0	0	0	0	0	0	2	2	0	0	0
1	0	0	0	0	0	0	0	0	0	1	3	0	0	0
0	0	0	0	0	1	0	0	0	0	0	1	0	0	0
0	0	0	0	0	2	0	0	0	0	1	1	0	0	0
0	0	0	0	37	0	1	0	0	0	26	12	2	0	0
0	0	0	0	0	0	0	0	0	0	1	3	0	0	0
1	2	2	0	37	3	1	0	0	0	32	21	2	0	0

Hispanic	Native Hawaiian Pacific Islander	Two or More Races	White	English Learner	Economically Disadvantaged	Students With Disability	Foster	Gifted and Talented	Homeless	Migrant	Military Connected	Report Run Date
0	0	0	1	0	1	0	1	0	0	0	0	9/10/2021
0	0	0	4	0	3	2	0	0	0	0	0	9/10/2021
0	0	0	4	0	3	1	0	0	0	0	0	9/10/2021
0	0	0	1	0	1	0	0	0	0	0	0	9/10/2021
0	0	0	2	0	1	1	0	0	0	0	0	9/10/2021
0	0	3	33	1	31	7	1	6	0	0	1	9/10/2021
1	0	0	3	0	2	0	0	0	0	0	0	9/10/2021
1	0	3	47	1	41	11	2	6	0	0	1	9/10/2021

Suggested report uses:

Detail Report

- Verify students are correctly identified as participating in the SSYP and SSYPG. Filter the SSYP Indicator column to view only students in either the SSYP or SSYPG
- Verify students in SSYPG have a diploma date. Filter the SSYP Indicator column to SSYPG and the Diploma Date column to blanks to see students without a diploma date. Updated data as needed and rerun report to ensure accuracy

- Filter the Extra Year In Primary Column to ensure "0" for any student in Grade 3 that is SSYP. Students should **not** be marked Extra Year in Primary for the SSYP year
- Filter the Retained column to ensure "0" for 2020-2021 enrollments. Students should **not** be marked Retained for the SSYP/SSYPG year

Aggregate Report: (no suppression has been applied; data should be suppressed if using for public reporting)
- Share information with school and district/school leadership for awareness
- Use for public reporting, media or community inquiries. Remember to suppress small cell counts to avoid being able to identify a student.
- Filter School Number column to blanks to see only the district totals. Aggregate includes unduplicated student counts per district participating in the SSYP/SSYPG.